

**GOVERNMENT OF ANDHRA PRADESH**  
**ABSTRACT**

LAW DEPARTMENT – Expenditure incurred on outsourcing of (5) Data Entry Operators through a registered man power supplying agency – Sanction of Rs. 30,898/- (Rupees thirty thousand eight hundred and ninety eight only) to M/s. Signy Management Services Private Limited, Hyderabad for the months of August, 2009 and September, 2009 for the period from 21-08-2009 to 20-09-2009 - Orders – Issued.

LAW (M.I) DEPARTMENT

G.O.Rt.No. 1694

Dated: 13-10-2009.  
Read the following:-

1. G.O.Rt.No. 2501, Finance (SMPC) Department,  
Dated 13-07-2006.
2. G.O.Rt.No. 4271, Finance (SMPC) Department, Dated 1-11-2008.
3. G.O.Rt.No.1291, Law, Dated 04-08-2009.
4. G.O.Rt.No.1530, Law, Dated 11-09-2009.
5. Letter No.2671/58/M.I/2009, Law, Dated: 11-09-2009.
6. Letter No. 2671/58/M.I/2009-1, Law, Dated: 11-09-2009.
7. From M/s.Signy Management Services Private Limited, Hyderabad,  
Letter, Dated 22-08-2009 along with Bill No. 172, Dated 20-08-2009  
and Advance Stamped Receipt for Rs.37,418/-.
8. Letter No. 2671/58/M.I/2009, Law, Dated: 13-10-2009.
9. Letter No. 2671/58/M.I/2009, Law, Dated: 13-10-2009

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ORDER:-

In the G.O.3<sup>rd</sup> read above, orders have been issued continuing the following posts for one more year w.e.f. 02-04-2009 to 31-03-2010 on outsourcing basis as per the details shown below:-

Sl. No.	Name of the post	No. of posts	Remuneration per month (excluding other statutory payments)
(1)	(2)	(3)	(4)
1	Data Entry Operators	5	Rs.5,500/-
2	Typist (Telugu)	1	Rs.4,900/-
3	Attender (Office Subordinates)	2	Rs. 3,900/-

2. In the reference 4<sup>th</sup> read above, an amount of Rs.35,983/- (Rupees thirty five thousand nine hundred and eighty three only) was sanctioned towards remuneration, 5% Agency Commission and other statutory payments for the months of July, 2009 and August, 2009 for the period from 21-07-2009 to 20-08-2009 to M/s. Signy Management Services Private Limited, Hyderabad for sponsoring (5) Data Entry Operators to Law Department on outsourcing basis, as per the orders issued in the G.O.2<sup>nd</sup> read above.

3. In the reference 5<sup>th</sup> read above, Sri D. Vinay Kumar, D.E.O., Law Department was granted Extraordinary leave for (18) days from 24-08-2009 to 10-09-2009 on loss of pay on private affairs.

4. In the references 6<sup>th</sup> read above, Sri L. Balu, D.E.O., Law Department was granted Extra-Ordinary Leave for (4) days on 06-08-2009, 05-09-2009, 08-09-2009 and 09-09-2009 on loss of pay on personal affairs.

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5. In the reference 5<sup>th</sup> read above, M/s.Signy Management Services Private Limited, Hyderabad has submitted bill along with Advance Stamped Receipt for Rs.31,382/- (Rupees thirty one thousand three hundred and eighty two only) towards remuneration, 5% Agency Commission and other statutory payments for the months of August, 2009 and September, 2009 for the period from 21-08-2009 to 20-09-2009 for sponsoring (5) Data Entry Operators.

6. In the reference 8<sup>th</sup> cited, Sri L. Balu, D.E.O., Law Department was granted Extra-Ordinary Leave for (6) days on 11-09-2009, 15-09-2009 to 19-09-2009 on loss of pay on personal affairs.

7. In the reference 9<sup>th</sup> cited, Sri G. Pullaiah, D.E.O., Law Department was granted Extra-Ordinary Leave for (4) days on 24-09-2009, 29-09-2009, 30-09-2009 and 01-10-2009 on loss of pay on personal affairs.

8. After careful examination, sanction is hereby accorded for payment of an amount of Rs.30,898/- (Rupees thirty thousand eight hundred and ninety eight only) towards remuneration, 5% Agency Commission, Professional Tax and other statutory payments for the months of August, 2009 and September, 2009 for the period from 21-08-2009 to 20-09-2009 to M/s. Signy Management Services Private Limited, Hyderabad for sponsoring (5) Data Entry Operators to Law Department, as per the details shown below:-

Bill No. & Date	Total	Amount	Period/Classification
Bill No.222, Dated 22-09-2009		Rs. 16,500/- @ Rs.5,500/- p.m. per each for (3) D.E.Os.	From 21-08-2009 to 20-09-2009 for (3) D.E.Os.
		Rs.3,850.03	From 21-08-2009 to 04-09-2009, 6- 9-2009 and 7-9-2009, 10-09-2009 to 20-09-2009 to Sri L. Balu, D.E.O. (for 21 days only)
		Rs.2,200.06	From 21-08-2009 to 23-08-2009, 11-09-2009 to 20-09-2009 to Sri.D.Vinay Kumar, D.E.O. (for 12 days only)
	Total Remuneration	Rs.22,550.09	
	(-)	Rs. 2,706.01	12% on remuneration towards Employees Contribution to Provident Fund
	Sub-Total (A)	Rs.19,844.08	
	(-)	Rs. 394.62	1.75% on remuneration towards Employees contribution to State Insurance (E.S.I)
	(-)	Rs. 300.00	Professional Tax @ Rs.60/- per each for 5 D.E.Os. from 21-08-2009 to 20-09-2009
	Sub-Total (B)	Rs.19149.46	Remuneration to be paid to the employees

	(+)	Rs. 2,706.01	12% on remuneration towards Employees Contribution to Provident Fund
	(+)	Rs.3,069.06	13.61% (12% on remuneration towards Employer's Contribution to Provident Fund + 1.61% Administrative Charges)
	(+)	Rs. 394.62	1.75% on remuneration towards Employee's contribution to Employee's State Insurance)
	(+)	Rs.1,071.12	4.75% on remuneration towards Employer's contribution to Employee's State Insurance.
	Sub-Total (C)	Rs.26,990.27	
	B/F	Rs.26,990.27	
	(+)	Rs. 2,779.99	10.3% on Total Bill (10% Service Tax and 3% on Service Tax towards Education Cess)
	(+)	Rs. 1,127.50	5% on remuneration towards Agency Commission
	Grand Total	Rs.30,897.76 rounded to Rs.30,898/-	--

**(Rupees thirty thousand eight hundred and ninety eight only)**

7. The expenditure sanctioned in Para (6) above shall be debited to "2052 Secretariat General Services - M.H 090 Secretariat - S.H. (10) Law Department - D.H. 300 Other contractual services".

8. Law (Claims) Department are requested to draw an amount Rs.30,898/- (Rupees thirty thousand eight hundred and ninety eight only) sanctioned at Para (6) above and disburse the same to M/s. Signy Management Services Private Limited, Hyderabad under proper acknowledgment.

9. The Managing Director, M/s. Signy Management Services Private Limited, Hyderabad is directed to pay an amount of Rs. 4,683.75 rounded to 4,684/- (Rupees four thousand six hundred and eighty four only) per each (excluding E.P.F., E.S.I. towards employee's contribution and Professional Tax) to Sri G. Pullaiah, Smt M. Ramadevi and Smt.Ch.S. Jhansi Lakshmi Data Entry Operators, Law Department and Rs.3,260.66 rounded to Rs.3,261/- (Rupees three thousand two hundred and sixty one only) to Sri L. Balu, Data Entry Operator, Law Department and Rs.1,837.56 rounded to Rs.1,838/- (Rupees one thousand eight hundred and thirty eight only) to Sri D. Vinay Kumar, D.E.O., Law Department towards remuneration for the months of August, 2009 and September, 2009 for the period from 21-08-2009 to 20-09-2009 and produce a certificate regarding proper remittance of E.P.F., E.S.I contributions (Employee's + Employer's) and Professional Tax for release of payment for subsequent month. Any violation, noticed in payment of remuneration to the individual employed through the agency and remittance of EPF/ESI contributions, action will be taken against the Outsourcing agency as per rules.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

V. SURI APPA RAO,  
Secretary to Government,  
Legal Affairs.

To  
The Managing Director,  
M/s. Signy Management Services Private Limited,  
2-1-503/2, Street No.8, Beside State Bank of Hyderabad,  
Nallakunta,  
HYDERABAD- 500 044.

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Copy to: The D.P.A.O., Secretariat Branch, Hyderabad.

- „ : Law (Claims) Department.
- „ : The Branch Manager, E.S.I. Corporation, Chikkadpally, Hyderabad.
- „ : Employees' Provident Fund Organization, Bhavishyanidhi Bhavan,  
Barkatpura, Hyderabad – 500 405.
- „ : S/f and S/c.

// forwarded by order //

**SECTION OFFICER**